

These minutes were approved by committee vote at the Annual Meeting in Quebec City, Canada.

Call to Order – Goldman

Roll Called

members and guests in attendance:

Milton Goldman, Committee Chair
Itzhak Maor, Vice Chair, Handbook Chair
Ron Westbrook, Secretary
Ken Gill, Section Head
Rennie Tisdale, TG Handbook Liaison
Robert Cox, Programs Chair
Mark Lentz

Guests:

Matt Hargan

A quorum was reached.

Self-introductions were made around the room.

OLD BUSINESS

Chairman Milton Goldman opened the meeting. No formal meeting agenda was prepared. The primary topic of the meeting will be to review and approve the revisions to Handbook chapter 6.

Requirements for relative humidity in Education Facilities. Much discussion ensued on the fact that the committee disagrees with the minimum RH requirements for educational facilities. The existing guidelines do not establish a minimum, the guidelines are based on Health Care facility requirements but are not enforceable.

Roster:

The committee roster was reviewed, members present were canvassed for correct data and ASHRAE member numbers. A revised committee roster accompanies these minutes, please review for accuracy and notify secretary for corrections.

Other business issues (Ken Gill):

For Denver meeting:

The committee request a meeting time and location for Quebec meeting: The meeting is to be scheduled for Sunday, [January 22] from 4 to 5 and a time request will be submitted. Per Ken's request, a committee roster was prepared and will be submitted prior to the close of the Denver meeting.

COMMITTEE REPORTS

Handbook (Maor) :

Itzhak Maor presented a draft of the extensive revisions made to HVAC Applications, Chapter 6, Educational Facilities. The draft was submitted to all subcommittee members on the active roster by email in advance of the meeting. Some revisions to the draft were discussed.

Programs (Cox):

Probable seminar programs were discussed. The following program schedule has been assembled.

Chicago: Seminar-Ventilation Compliance with Standard 62 in Educational Facilities, Boggi Setty

An abstract for the Chicago seminar will be prepared and submitted before the Denver Meeting is closed.



NEW BUSINESS

Milton stated there were several subject areas he would like to see the committee address:

- Homeland security/disaster preparedness: Protection of HVAC systems against Nuclear/Biological/Chemical attacks.
- Indoor Air Quality
- Mold and Mildew control
- Daylighting and natural ventilation: Impacts on 90.1 and from an Architect's perspective.
- Sound control.
- Systems and applications including Dedicated outdoor air systems.

The meeting adjourned at 5:20 PM

