

## MEETING MINUTES

TC 9.8 Educational Facilities Subcommittee Meeting

Tuesday, February 7, 2005

Meeting Room

Wyndham Resort, Orlando

These draft minutes represent the writers recollection of the events and discussions that took place during the meeting. Please advise the writer of objections or corrections

In attendance:

Milton Goldman, Committee Chair  
Itzhak Maor, Vice Chair, Handbook Chair  
Robert Cox, Programs Chair  
Boggi Setty  
Ron Westbrook, Secretary  
Ken Gill, Section Head  
Frank Mills

Chairman Milton Goldman opened the meeting reporting that TC9.7 officially became a committee at the Nashville Meeting and this would be the first meeting of TC9.7 as an official committee. Scheduling issues precluded establishing an official meeting time for TC9.7 causing the committee to meet along with TC9.8. The committee will attempt to schedule a separate meeting in Denver. Given that many TC9.7 members are also committee or subcommittee members to TC9.6 and TC9.8, an attempt will be made to coordinate schedules.

Ken Gill made a motion to revise the committee title to include “primary” educational facilities and the committee’s scope to read as follows: “TC 9.7 is concerned with the application of ventilating, air-conditioning, life safety and energy conservation system to education (primary school, secondary school, and college) facilities”.

*Motion seconded by Itzhak, Vote approved. 4/0/0 CV*

Roster:

The committee roster was reviewed, members present were canvassed for correct data and ASHRAE member numbers. A revised committee roster accompanies these minutes, please review for accuracy and notify secretary for corrections.

Handbook:

Itzhak Maor presented a draft of the extensive revisions made to HVAC Applications, Chapter 6, Educational Facilities. The draft was submitted to all subcommittee members on the active roster by email in advance of the meeting. Itzhak reported that he had received no comments on the draft prior to the meeting. Milton recommended to the

committee to promptly review the draft and return comments to Ithzak as soon as possible for approval at the Denver meeting.

Programs (Robert Cox): Probable seminar programs were discussed. The following program schedule has been assembled.

Denver: Seminar: Sustainability in Educational Facilities, Robert Cox

Chicago: Seminar: Ventilation Compliance with Standard 62 in Educational Facilities, Boggi Setty

An abstract for the Denver seminar will be prepared and submitted before the Orlando Meeting is closed.

Other business Business issues (Ken Gill):

For Denver meeting:

The committee request a meeting time and location for Denver meeting: Ken reported that the meeting time and date cannot conflict with business meetings or official proceedings of the meeting. Following discussion, Aa recommendation was made to meet on Sunday, *[June 26]* from 12:15 to 1:30 and a time request will be submitted.

Ken reported that a membership roster must be submitted. *[A roster is prepared and included with the meeting minutes, please review for correctness of information and reply to secretary for corrections].*

Richard Namovich and Greg Schulman presented a concept on a “me and you and IAQ” basic text to be distributed for free to k-6 students. Book will underwritten by sponsors. Committee gave a “vote of support”.

Milton stated there were several subject areas he would like to see the committee address:

- Homeland security/disaster preparedness: Protection of HVAC systems against Nuclear/Biological/Chemical attacks.
- Indoor Air Quality
- Mold and Mildew control
- Daylighting and natural ventilation: Impacts on 90.1 and from an Architect’s perspective.
- Sound control.
- Systems and applications including Dedicated outdoor air systems.

The meeting was concluded at 6:40 PM.